

MARKS TEY PARISH COUNCIL



Parish Hall, Old London Road, Marks Tey, CO6 1EJ

Telephone: 01206 213 250

www.essexinfo.net/marksteyparish

To: Members of the Parish Council

6th January 2021

You are summoned to attend the Parish Council Meeting on Monday 11th January 2021 starting at 6.30pm for the transaction of the under-mentioned business. **The meeting will be held remotely via Zoom Video. Log on details as follows: MEETING ID 917 6443 6022 PASSCODE 519496.** Members are reminded to declare any Disclosable Pecuniary Interests, Other Pecuniary Interests and Registerable Non-Pecuniary Interests as they arise on the Agenda.

Members of the Public and Press are welcome to attend all Parish Council or Committee meetings.

Gemma Humphries

Gemma Humphries
Clerk to the Parish Council and Responsible Financial Officer

AGENDA

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| 2021/001 Apologies for absence | To receive and consider acceptance of any apologies |
| 2021/002 Declarations of Disclosable Pecuniary Interests, Other Pecuniary Interests and Registerable Non-Pecuniary Interests | To receive Councillor's Declarations of Interests on any item appearing on the Agenda |
| 2021/003 Minutes Full Council | To approve the minutes to the Full Council meeting held on 14 th December 2020 (enclosed). Lead Clerk |
| 2021/004 Public Session | Up to fifteen minutes allowed for questions and Statements from the public or press in attendance. Each individual wishing to speak will be allowed 3 minutes |
| 2021/005 Report from Borough & ECC Councillors | To receive a report from Borough Councillors. |
| 2021/006 Neighbourhood Plan | to receive an update from Cllr J Wood regarding Marks Tey Neighbourhood Plan. |
| 2021/007 Covid-19 | to receive an update from Clerk regarding Tier 4 Measures and approve any actions required. |
| 2021/008 Premises Committee | to receive an update from premises meeting held on 18 th December 2020. (Draft Minutes enclosed) |
| 2021/009 Community Committee | to receive an update from the Chair of the Community Committee. |
| 2021/010 Finance Committee | to receive an update from the Chair of the finance committee |
| 2021/011 Staffing and Establishment Committee | to receive an update from Chair of Staffing and Establishment Committee. |
| 2021/012 Planning Committee | to receive an update from the Chair of the Planning Committee. |

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| 2021/013 Planning Application 202695 | Land to West of the Village and adjoining, Birch Road, Layer De La Haye
The construction and operation of a solar photovoltaic ('PV') farm and associated infrastructure, including inverters, security cameras, fencing, access tracks and landscaping. |
| 2021/014 Planning Application 202779 | Wishingwell Farm, London Road, Marks Tey Colchester CO6 1EZ
Two & single storey side extensions with conservatory to the rear |
| 2021/015 Planning Application 202788 | Knaves Farm House, Great Tey Road, Marks Tey Colchester CO6 1JA
Construction of a garden room within the grounds of Grade II listed property. |
| 2021/016 Planning Application 202845 | Direct Meats, Knights Farm, Swan Street, Chappel CO6 2EE
Extension to existing roof canopy and addition of staff canteen. |
| 2021/017 Policy Review – Training Policy | to review training policy and approve for further 12 months |
| 2021/018 Policy Review- Freedom of Information / Publication Scheme | to review and approve x2 policies for further 12 months |
| 2021/019 Policy Review Health and Safety Policy | to review and approve policy for further 12 months |
| 2021/020 Policy Review – Safeguarding Policy | to review and approve policy for further 12 months |
| 2021/021 Policy Review – Computer Use Policy | to review and approve policy for further 12 months |
| 2021/022 Finance | 1) To review and approve the Bank Reconciliation and Receipts and Payments as at 30 th November 2020 reviewed by Cllr Wynne-Willson prior to the meeting (enclosed)
2) To ratify payments made since last meeting
3) approve payment to be made
4) to receive an update from Clerk regarding current financial position. |
| 2021/023 Information Exchange, Clerks Report and Correspondence File | A) Chair's Report
B) Clerk's Report |
| 2021/024 Chair to close the meeting | |