

# MARKS TEY PARISH COUNCIL

Parish Hall, Old London Road, Marks Tey, CO6 1EJ

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To: Members of the Premises Committee

**12<sup>th</sup> October 2020**

You are summoned to attend a Premises Committee Meeting on Monday 19<sup>th</sup> October 2020 at 6.30pm for the transaction of the under-mentioned business. The Meeting will be held remotely via Zoom. Log in details as follows: **MEETING ID 921 3488 8169 PASSCODE: 260139** Members are reminded to declare any Disclosable Pecuniary Interests, Other Pecuniary Interests and Registerable Non-Pecuniary Interests as they arise on the Agenda.

Members of the Public and Press are warmly welcome to attend. Social distancing restrictions to be adhered to.

*Gemma Humphries*

Gemma Humphries  
Clerk and RFO

## AGENDA

<b>2020/PCM022 Apologies for absence</b>	To receive and consider acceptance of any apologies.
<b>2020/PCM023 Declarations of Disclosable Pecuniary Interests, Other Pecuniary Interests and Registerable Non-Pecuniary Interests</b>	To receive Councillor's Declarations of Interests on any item appearing on the Agenda.
<b>2020/PCM024 Minutes</b>	to approve minutes from premises meeting held on 19 <sup>th</sup> March 2020 (enclosed)
<b>2020/PCM025 Public Session</b>	Up to fifteen minutes allowed for questions and Statements from the public or press in attendance. Each individual wishing to speak will be allowed 3 minutes
<b>2020/PCM026 Tadpoles storage</b>	to review Tadpoles proposal for Storage and agree actions required.
<b>2020/PCM027 Football at Jubilee Fields</b>	to discuss proposals for football on the Jubilee fields and Agree costings for hire of the field.
<b>2020/PCM028 Terms and Conditions of Hire</b>	to review amended terms and conditions of hire with addition for PRS/PPL requirements
<b>2020/PCM029 Covid19 Risk Assessment</b>	to review covid19 risk assessment and safety planning and agree actions required.
<b>2020/ PCM030 Grass Cutting Jubilee Field</b>	to review current grass cutting on Jubilee fields and agree actions required.
<b>2020/031 Maintenance Schedule</b>	to receive an update from Clerk regarding Maintenance schedule and agree remaining maintenance work for 2020/2021 financial year.
<b>2020/PCM032 Budget 2021/2022</b>	to agree proposed budget requirements for 2021/2022. Agree priorities and action plan for proposed budget.
<b>2020/PCM033 Information Exchange, Clerks Report and Correspondence File</b>	1) Chair's Report 2) Clerk's Report
<b>2020/PCM034 Chair to close the meeting</b>	