

MARKS TEY PARISH COUNCIL



Parish Hall, Old London Road, Marks Tey, CO6 1EJ
Telephone: 01206 213 250
www.essexinfo.net/marksteyparish

To: Members of the Staffing and Establishment Committee

25 September 2020

You are summoned to participate in a Staffing & Establishment Committee Meeting on Thursday 1st October 2020 at 4.30pm. Meeting will be held at the Parish Hall with Social distancing measures in place. for the transaction of the under-mentioned business. Members are reminded to declare any Disclosable Pecuniary Interests, Other Pecuniary Interests and Registerable Non-Pecuniary Interests as they arise on the Agenda.

Members of the Public and Press are welcome to attend all Parish Council or Committee meetings. However due to the confidential nature of the meeting they will be excluded from this meeting.

Gemma Humphries

Gemma Humphries
Clerk and Responsible Finance Office to the Parish Council

AGENDA

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| 2020/SE026 Apologies for absence | To receive and consider acceptance of any apologies |
| 2020/ SE027 Declarations of Disclosable Pecuniary Interests, Other Pecuniary Interests and Registerable Non-Pecuniary Interests | To receive Councillor's Declarations of Interests on any item appearing on the Agenda |
| 2020 / SE028 Minutes | to approve minutes from meeting held on 23 rd July 2020 |
| 2020/ SE029 Keyholder / Cleaner Vacancy | to review CV's from candidates for the vacancies. Agree Interview dates. Agree who shall conduct the interviews and agree interview process. |
| 2020/SE030 Information Exchange | A) Committee Chairman's Report. B) Clerk's Report |
| 2020/SE031 Chairman to close the meeting | |