

MARKS TEY PARISH COUNCIL



Parish Hall, Old London Road, Marks Tey, CO6 1EJ
Telephone: 01206 213 250
www.essexinfo.net/marksteyparish

To: Members of the Staffing and Establishment Committee

16th July 2020

You are summoned to participate in a Staffing & Establishment Committee Meeting on Thursday 23rd July 2020 at 3pm. Meeting will be held at the Parish Hall with Social distancing measures in place. for the transaction of the under-mentioned business. Members are reminded to declare any Disclosable Pecuniary Interests, Other Pecuniary Interests and Registerable Non-Pecuniary Interests as they arise on the Agenda.

Members of the Public and Press are welcome to attend all Parish Council or Committee meetings. However due to the confidential nature of the meeting they will be excluded from this meeting.

Gemma Humphries

Gemma Humphries
Clerk and Responsible Finance Office to the Parish Council

AGENDA

2020/SE018 Apologies for absence	To receive and consider acceptance of any apologies
2020/ SE019 Declarations of Disclosable Pecuniary Interests, Other Pecuniary Interests and Registerable Non-Pecuniary Interests	To receive Councillor's Declarations of Interests on any item appearing on the Agenda
2020 / SE020 Minutes	to approve minutes from meeting held on 7 th May 2020
2020/ SE021 Staffing Issues	To receive an update from clerk regarding current staffing issues and advice received.
2020 /SE022 Staff Recruitment	To agree proposed job advertisements and actions required.
2020/SE023 Caretaker Consultation	To agree proposed caretaker Consultation.
2020/SE024 Information Exchange	A) Committee Chairman's Report. B) Clerk's Report
2020/SE025 Chairman to close the meeting	