

# MARKS TEY PARISH COUNCIL

Parish Hall, Old London Road, Marks Tey, CO6 1EJ

Telephone: 01206 213250

[www.essexinfo.net/marksteyparish](http://www.essexinfo.net/marksteyparish)

To: Members of the Premises Committee

30<sup>th</sup> July 2020

You are summoned to attend a Premises Committee Meeting on Thursday 6<sup>th</sup> August 2020 at 3pm for the transaction of the under-mentioned business. Members are reminded to declare any Disclosable Pecuniary Interests, Other Pecuniary Interests and Registerable Non-Pecuniary Interests as they arise on the Agenda.

Members of the Public and Press are warmly welcome to attend. Social distancing restrictions to be adhered to.

*Gemma Humphries*

Gemma Humphries  
Clerk and RFO

## AGENDA

- |  |   |
|--|---|
| <b>2020/PCM011 Apologies for absence</b>   | To receive and consider acceptance of any apologies.  |
| <b>2020/PCM012 Declarations of Disclosable Pecuniary Interests, Other Pecuniary Interests and Registerable Non-Pecuniary Interests</b> | To receive Councillor's Declarations of Interests on any item appearing on the Agenda.  |
| <b>2020/PCM013 Minutes</b>   | to approve minutes from premises meeting held on 19 <sup>th</sup> March 2020 (enclosed)   |
| <b>2020/PCM014 Public Session</b>  | Up to fifteen minutes allowed for questions and Statements from the public or press in attendance. Each individual wishing to speak will be allowed 3 minutes |
| <b>2020/PCM014 Tadpoles</b>  | to discuss storage requirements with tadpoles pre school and resolve actions required.  |
| <b>2020/015 Maintenance Schedule</b>   | to receive an update from Clerk regarding proposed Maintenance schedule and agree remaining maintenance work for 2020/2021 financial year                     |
| <b>2020/PCM016 Playground refurbishment</b>  | to receive a report from Clerk regarding progress with new playground and agree actions required.   |
| <b>2020/PCM017 Coggeshall Town Contract</b>  | to discuss renewal of Coggeshall town FC contract. Agree actions required   |
| <b>2020/ PCM018 Hiring of playing Field</b>  | to discuss terms of hire for the playing field and proposed hiring fees.  |
| <b>2020/ PCM019 Air Conditioning Units</b>   | to receive a report from the clerk regarding Main and Small hall air conditioning units. Agree actions required.  |
| <b>2020/PCM020 Information Exchange, Clerks Report and Correspondence File</b>   | 1) Chair's Report<br>2) Clerk's Report  |
| <b>2020/PCM021 Chair to close the meeting</b>  |   |