

MARKS TEY PARISH COUNCIL



Minutes of the Parish Premises Committee Meeting 19 March 2020 at 7.00pm
www.essexinfo.net/marksteyparish

PRESENT:

COUNCILLORS: -

K EVANS
A SPELLER
K BARKER
A WALKER
J WOOD

IN ATTENDANCE:

G HUMPHRIES (CLERK AND RFO)

2020/PCM001 Apologies for absence

All members in attendance

2020/PCM002 Declarations of Disclosable Pecuniary Interests, Other Pecuniary Interests and Registerable Non-Pecuniary Interests

No declarations of Interest were received.

2020/PCM003 Public Session

There were no members of the public present.

2020/PCM004 Hall Maintenance

Members discussed current maintenance schedules. Discussed the possibility of moving some money from various budgets to the maintenance budget next year so the Committee can allocate to meet identified needs. This will need to be agreed by the full Parish Council.

Clerk to investigate

1. 3 quotes for the cost of painting main and small hall
2. Produce a full costing for the Main hall work (Heating, Flooring and decoration) to bring back to premises
3. Look into Main hall kitchen shutter being connected to fire alarm
4. Build a full list of works to be completed / maintenance schedule.
5. Look at Defib reports regarding BT phone boxes condition / monitoring. What was agreed?
6. Look into possible section 106 funding to help with large projects.

Proposed Cllr K Evans

Seconded Cllr K Barker

2020/PCM005 Playground Refurbishment

Members received revised quote and a further quote from different company regarding possible refurbishment or current large equipment. Members agreed the principle of refurbishment and reuse if possible. It was also agreed that advice received from people consulted should be followed, and an amended quote should be sought to include this, and that the project should remain within the budget set as far as possible.

Proposed Cllr K Evans

Seconded Cllr J Wood

2020/PCM006 Heating Project

Members received an update regarding current heating project. Clerk to investigate options of bringing the project forward while the hall is closed. Clerk to discuss with the Jazz Club about alterations needed to acoustic panels to provide the space for heaters, including the potential solution of moving some of the existing panels into the small hall and new panels being purchased for the main hall.

Proposed Cllr A Walker

Seconded Cllr K Evans

2020/PCM007 Grass Cutting Contract

Members agreed wording for grass cutting contract. Clerk to clarify the threshold for increases to costs that would trigger a price increase to be included in the contract.

Proposed Cllr A Walker

Seconded Cllr A Speller

2020/PCM008 Coronavirus

Members received report from Cllr Walker regarding hall plans regarding protecting staff and the public against current outbreak. Clerk to keep record of any decisions made during the current period of no meetings to be ratified when the Council next meets.

2020/PCM009 Information Exchange, Clerks Report and Correspondence File

Chairman's Report

Nothing to report.

Clerk's Report

Nothing to report

2020/PCM010 Chairman to close the meeting.

Meeting closed 9pm