

MARKS TEY PARISH COUNCIL



Minutes of the Community Events Committee Monday 25 February 2019 at 6.30 pm
www.essexinfo.net/marksteyparish

PRESENT:

COUNCILLORS: -

K EVANS
M CALLEN
A THOMAS
K BARKER

IN ATTENDANCE:

B TAYLOR (Assistant Clerk)
C ROBINSON (Volunteer)
R ROBINSON (Volunteer)
T WYNNE-WILLSON (Volunteer)
Y NORMAN (Volunteer)

2019/CE001 Apologies

Apologies were accepted from Cllr Moakes-Cooke.
Proposed Cllr Evans Seconded Cllr Callen

2019/CE002 Declarations of Disclosable Pecuniary Interests, Other Pecuniary Interests and Registerable Non-Pecuniary Interests

There were no declarations of interests.

2019/CE003 Public Session

There were no members of the public present.

2019/CE004 Minutes

Minutes from the Community Events Committee meeting held on 27 November 2018 were approved.
Proposed Cllr Callen Seconded Cllr Evans

2019/CE005 Community Events Calendar

The updated calendar for 2019 community events was reviewed and noted.

2019/CE006 Community Defibrillator

Update received from Cllr Callen. The defibrillator will be sited at the Pharmacy on London Road. Additional funding towards the initial cost of the defibrillator is being investigated with the possibility of a quiz night if required. Collecting tins have been placed around the local community, any funds raised will be used to pay the annual maintenance fee.

2019/CE007 Litter Pick

Locations for litter picking on 16 March 2019 were discussed. Agreed to approach McDonalds with regards to possible sponsorship of future litter picks and also to contact local businesses to request they litter pick their own area. Cllr Callen to contact Zone Wardens and confirm their attendance. Asst Clerk provided information about the LHP Rangers and the service they offer, any requests for work to be submitted with as much information as possible.

Proposed Cllr Barker Seconded Cllr Callen

2019/CE008 Fete Working Group

Notes from the Fete working Group meeting on 6 February 2019 were reviewed and noted.

2019/CE009 Fundraising Events – Wine Tasting

Asst Clerk to obtain updated leaflet for Wine Tasting event on 17 May 2019 and print 100 copies ready for 9 March. Cllr Evans to confirm Wine Tasting has been booked.

Proposed Cllr Evans Seconded Cllr Callen

2019/CE010 Community Library

Update received from volunteer Yvonne Norman. Banner has been ordered, storage cupboards and bookcases due for delivery this week. Cllr Callen to confirm via email to all, time to attend on 8 March 2019 to prep for launch on 9 March 2019.

2019/CE011 Young at Heart

Update received from Cllr Callen, currently twenty to thirty regular members attending. Additional speakers are required for future meetings.

2019/CE012 Community Picnic

Update received from Cllr Callen, over eighty attended the last community picnic. The hall has been booked for additional setup time for future events. A schedule of craft activities is to be organised. Asst Clerk to check availability of Small and Main Hall for future picnics.

Proposed Cllr Callen Seconded Cllr Evans

2019/CE013 Newsletter

Dates for 2019 newsletter discussed and members advised of content requirements.

Proposed Cllr Evans Seconded Cllr Barker

2019/CE014 Volunteers

The Committee discussed community volunteers and ways to show appreciation. It was agreed to host an afternoon tea on 8 June 2019. Asst Clerk to check availability and book Small Hall.

Yvonne Norman to send Community Library Volunteer list to Asst Clerk who will then collate volunteer details and contact all volunteers to confirm they are happy to continue volunteering and what they are happy to assist with in line with GDPR requirements.

Proposed Cllr Evans Seconded Cllr Callen

2019/CE015 Finance and Budget

2019 budget has been agreed at Full Council.

2019/CE016 Information Exchange, Clerks Report and Correspondence File

Chairman's Report: There was no Chairman's report.

Clerk's Report:

1) Advised the next Community Events Committee meeting was not until 24 June 2019.

Committee agreed additional meeting to be booked on 8 April 2019 and requested Asst Clerk book the Council room.

Proposed Cllr Evans Seconded Cllr Callen

2) Received an email regarding hosting A Christmas Carol at the Parish Hall. Committee requested Asst Clerk obtain more information.

Proposed Cllr Evans Seconded Cllr Callen

2019/CE017 Close of the meeting. The Chairman closed the meeting at 7:48pm.