

MARKS TEY PARISH COUNCIL



Parish Hall, Old London Road, Marks Tey, CO6 1EJ

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To: Members of the Finance Committee

17th September 2019

You are summoned to attend a Finance Committee Meeting on Monday 23rd September 2019 at 6.30pm for the transaction of the under-mentioned business. Members are reminded to declare any Disclosable Pecuniary Interests, Other Pecuniary Interests and Registerable Non-Pecuniary Interests as they arise on the Agenda.

Members of the Public and Press are warmly welcome to attend

Gemma Humphries

Gemma Humphries
Clerk and RFO

AGENDA

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| 2019/FIN001 Apologies for absence | To receive and consider acceptance of any apologies |
| 2019/FIN002 Declarations of Disclosable Pecuniary Interests, Other Pecuniary Interests and Registerable Non-Pecuniary Interests | To receive Councillor's Declarations of Interests on any item appearing on the Agenda |
| 2019/FIN003 Public session | Up to fifteen minutes allowed for questions and Statements. Each individual wishing to speak will be allowed 3 minutes |
| 2019/FIN004 Minutes | To approve the minutes to the Finance Committee meeting held on 3 rd December 2018 (enclosed) |
| 2019/FIN005 Financial position current year Ending 31st March 2020 | To receive an update on the Parish Council's current and projected year end financial position from the Clerk & RFO and discuss agree the way forward on any matters arising (to follow) |
| 2019/FIN006 Budget for the year ending 31 March 2021 | To review and discuss the current draft Budget and agree the next steps and recommendations for Full Council in relation to the Budget and Precept (to follow) |
| 2019/FIN007 Banking Requirements | To discuss and resolve actions regarding investigation in to moving banking |
| 2019/FIN008 Soundproofing Project | To review quotations received for small hall suspended ceiling and approve spend. |
| 2019/FIN009 Terms of Reference | To review committee terms of references and make recommendations to Full Council for Approval. |
| 2019/FIN010 Information Exchange, Clerks Report and Correspondence File | 1) Chairman's Report and
2) Clerk's Report |
| 2019/FIN011 Chairman to close the meeting | |