

MARKS TEY PARISH COUNCIL



Parish Hall, Old London Road, Marks Tey, CO6 1EJ
Telephone: 01206 213 250
www.essexinfo.net/marksteyparish

To: Members of the Staffing & Establishment Committee

19th March 2019

You are summoned to attend a Staffing & Establishment Committee Meeting on Monday 25th March 2019 at 6.30pm for the transaction of the under-mentioned business. Members are reminded to declare any Disclosable Pecuniary Interests, Other Pecuniary Interests and Registerable Non-Pecuniary Interests as they arise on the Agenda.

Members of the Public and Press are normally welcome to attend all Parish Council or Committee meetings but should note that on this occasion they will be excluded from the majority of this meeting when confidential staffing matters are to be discussed

Gemma Humphries

Gemma Humphries
Clerk and Responsible Finance Officer to the Parish Council

AGENDA

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| 2019/SE001 Elect a Chair for the meeting | To elect a chair for the meeting |
| 2019/SE001 Apologies for absence | To receive and consider acceptance of any apologies |
| 2019/SE002 Declarations of Disclosable Pecuniary Interests, Other Pecuniary Interests and Registerable Non-Pecuniary Interests | To receive Councillor's Declarations of Interests on any item appearing on the Agenda |
| 2019/SE003 Public Session | Up to fifteen minutes allowed for questions and Statements. Each individual wishing to speak will be allowed 3 minutes |
| 2019/SE004 Minutes | To approve the minutes to the Staffing & Establishment Committee meeting held on 15 th October 2018 (enclosed) |
| At this point in the meeting members of the public and press will be excluded from the meeting | |
| 2019/005 Vine HR | To receive an update on the advice received from Vine HR and agree any actions required (to follow) |
| 2019/SE006 Caretaker\Keyholder review | To discuss and agree next stage with caretaker / Keyholder consultation. |
| 2019/SE007 Information Exchange | A) Committee Chairman's Report. B) Clerk's Report |
| 2019/SE008 Chairman to close the meeting | |