

# MARKS TEY PARISH COUNCIL

Parish Hall, Old London Road, Marks Tey, CO6 1EJ

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To: Members of the Premises Committee

**16 July 2019**

You are summoned to attend a Premises Committee Meeting on Monday 22 July 2019 at 6.30pm for the transaction of the under-mentioned business. Members are reminded to declare any Disclosable Pecuniary Interests, Other Pecuniary Interests and Registerable Non-Pecuniary Interests as they arise on the Agenda.

Members of the Public and Press are warmly welcome to attend.

*Gemma Humphries*

Gemma Humphries  
Parish Clerk & Responsible Financial Officer

## AGENDA

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|--|---|
| <b>2019/PCM016 Apologies for absence</b>   | To receive and consider acceptance of any apologies.  |
| <b>2019/PCM017 Declarations of Disclosable Pecuniary Interests, Other Pecuniary Interests and Registerable Non-Pecuniary Interests</b> | To receive Councillor's Declarations of Interests on any item appearing on the Agenda.                      |
| <b>2019/PCM018 Public Session</b>  | Up to fifteen minutes allowed for questions and statements.   |
| <b>2019/PCM019 Minutes</b>   | To approve minutes from the Premises Committee meeting on 3 <sup>rd</sup> June 2019 (enclosed)              |
| <b>2019/PCM020 CCTV Upgrade</b>  | To receive a report and update regarding CCTV Upgrade for the Parish Hall. Resolve any actions as required  |
| <b>2019/PCM021 External Contractors</b>  | To receive a report and update regarding our current external contractors. Resolve any actions as required. |
| <b>2019/PCM022 Carpark Project</b>   | To receive report and update regarding Carpark resurfacing project. Resolve any actions required.           |
| <b>2019/ PCM023 CIF Application 2018/2019</b>  | To review sound engineer report and resolve actions required. To sign cheque for Sound Engineer             |
| <b>2019/PCM024 CIF Application 2019/2020</b>   | To review quotes received so far regarding playground upgrade and resolve any actions required.             |
| <b>2019/PCM025 Handy Man / Maintenance</b>   | To discuss and Resolve way forward regarding current maintenance work outstanding.                          |
| <b>2019/PCM026 Replacement Chairs</b>  | TO receive update regarding replacement chairs. To sign the cheque for the purchase.                        |
| <b>2019/PCM027 Hall Hire terms and conditions</b>  | To review and agree new hirer terms and conditions.   |
| <b>2019/PCM028 Opening hours Licence</b>   | To review licence for opening hours of the hall. Resolve actions as required.                               |
| <b>2019/PCM029 Information Exchange, Clerks Report and Correspondence File</b>   | 1) Chairman's Report<br>2) Clerk's Report   |
| <b>2019/PCM030 Chairman to close the meeting</b>   |   |