

MARKS TEY PARISH COUNCIL

Parish Hall, Old London Road, Marks Tey, CO6 1EJ

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To: Members of the Premises Committee

12 March 2020

You are summoned to attend a Premises Committee Meeting on Thursday 19th March 2020 at 7pm for the transaction of the under-mentioned business. Members are reminded to declare any Disclosable Pecuniary Interests, Other Pecuniary Interests and Registerable Non-Pecuniary Interests as they arise on the Agenda.

Members of the Public and Press are warmly welcome to attend.

Gemma Humphries

Gemma Humphries

Clerk and RFO

AGENDA

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| 2020/PCM001 Apologies for absence | To receive and consider acceptance of any apologies. |
| 2020/PCM002 Declarations of Disclosable Pecuniary Interests, Other Pecuniary Interests and Registerable Non-Pecuniary Interests | To receive Councillor's Declarations of Interests on any item appearing on the Agenda. |
| 2020/PCM003 Public Session | Up to fifteen minutes allowed for questions and Statements from the public or press in attendance. Each individual wishing to speak will be allowed 3 minutes |
| 2020/PCM004 Hall Maintenance | To develop a list and agree immediate priorities, budget and next steps. Receive an update on progress of existing work previously agreed |
| 2020/PCM005 Playground refurbishment | to receive a report from Clerk regarding progress with new playground and agree actions required. |
| 2020/PCM006 Heating Project | to receive a report from Clerk regarding heating project progress and agree actions required. |
| 2020/PCM007 Grass Cutting Contract | to receive a report from Clerk and agree wording for Grass cutting contract. |
| 2020/ PCM008 Coronavirus | to receive an update from clerk regarding government guidelines and actions that are required if develops further. |
| 2020/PCM009 Information Exchange, Clerks Report and Correspondence File | 1) Chairman's Report
2) Clerk's Report |
| 2020/PCM010 Chairman to close the meeting | |