

MARKS TEY PARISH COUNCIL

Parish Hall, Old London Road, Marks Tey, CO6 1EJ

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To: Members of the Premises Committee

24 September 2019

You are summoned to attend a Premises Committee Meeting on Monday 30 September 2019 for the transaction of the under-mentioned business. Members are reminded to declare any Disclosable Pecuniary Interests, Other Pecuniary Interests and Registerable Non-Pecuniary Interests as they arise on the Agenda.

Members of the Public and Press are warmly welcome to attend.

Gemma Humphries

Gemma Humphries
Clerk and RFO

AGENDA

2019/PCM038 Apologies for absence	To receive and consider acceptance of any apologies.
2019/PCM039 Declarations of Disclosable Pecuniary Interests, Other Pecuniary Interests and Registerable Non-Pecuniary Interests	To receive Councillor's Declarations of Interests on any item appearing on the Agenda.
2019/PCM040 Public Session	Up to fifteen minutes allowed for questions and Statements from the public or press in attendance. Each individual wishing to speak will be allowed 3 minutes
2019/PCM041 Minutes	To approve minutes from the Premises Committee meeting on 27 TH August 2019 (enclosed).
2019/PCM042 Coggeshall Football Club	To receive an update regarding the hire of the football pitches and agree contract.
2019/PCM043 Re Lining of the Carpark	To receive report and agree quote for re lining of the carpark
2019/PCM044 Suspended Ceiling Small Hall	To receive report and agree quotes for the work to completed on small hall ceiling as part of soundproofing project.
2019/ PCM045 External Contractors	To receive a report and discuss contracts with our external contractors. Resolve actions required.
2019/PCM 046 External Cleaning Contract	To agree contract with external cleaning company
2019/PCM047 Projector for the Hall	To receive a report and agree purchase of new projector for the hall.
2019/PCM048 Projects for 2019 – 2020	To agree projects for the halls over next 18 months and agree budgets for costings.
2019/PCM049 Festival	To review request to hold a festival on the playing field in 2020 and agree actions required.
2019/PCM050 Information Exchange, Clerks Report and Correspondence File	1) Chairman's Report 2) Clerk's Report
2019/PCM051 Chairman to close the meeting	