

**Budget for Year Ending 31 March 2019**

	Year ended 31 March 2017		Year ending 31 March 2018		Year ending 31 March 2019	
	Budget	Actual	Budget		Budget	
<b>Receipts</b>						
VAT Refunds	0	16097	0		0	
Main Hall	34000	40964	29000		33000	
Recreation Hall Hire	25000	28466	25000		27000	
Small Hall Hire	8000	11074	8000		8000	
Council Room Hire	1500	2003	1750		2000	
Hall Hire Damage Deposit	0	7380	0		0	
Playing Field Hire	1000	2385	1000		1000	
Precept	41597	41597	45757		50332	
Localising Support Grants	2010	2510	1668		1485	
CBC & General Grants	500	7006	500		500	
Neighbourhood Plan Grants	0	1557	0			
Bank Interest	0	32	0			
Other Income	0	215	0			
Insurance Claims	0	10863	0			
Garden Sacks (Income)	0	190	0			
Total receipts	113607	172339	112675		123317	
<b>Payments</b>						
VAT on Payments	0	12028	0		0	
Salaries / Staff Costs	44200	45450	55845		58746	
Employers NI	2000	2034	4000		2500	
Staff Pension	1000	299	500		500	
Misc Staff Costs	0	186	0		200	
Misc costs	0	0	0			
Internal Office Rent	0	0	0			
Payroll Fees	900	955	750		600	
Other Professional Fees	0	2775	0			
Staff Travel	0	122	250		250	
Training	2000	1233	2000		2000	
Insurance	2750	3170	4000		4500	
Insurance claim	0	6608	0			
Audit Fees	900	675	800		800	
PWLB	1991	1991	0			
Office Stationery	2000	1490	2000		1750	
Postage	0	519	750		500	
Office Equipment	1000	2080	1000		0	
Phone (Incl Mob) & ADSL Line	1650	1928	2000		2500	
Membership / Subscriptions	1000	790	1000		1000	
Computer Software Support	295	1180	300		310	
Computer Maintenance	0	568	500		350	
Election Fees	2000	60	0		0	
Contingency Fund	4500	0	4500		2000	
Newsletter	1500	103	1500		1500	
Chairman's Allowance	200	113	200		200	
Community Recognition	0	0	250		500	
Councillors Expenses - Travel	250	0	250		250	
Civic Expenses / Grant Spend	0	0	0			
Bank Charges	0	54	0			
Litter Pick Costs	0	439	0		200	
Hall General Maintenance	10000	11425	5500		6000	
Hall Licences	0	1508	1510		1800	
Keyholder Costs	0	0	2025		0	
Hall Planned Improvements	0	0	10000		5000	
Hall Planned Decorating	2000	0	15000		4000	
Grounds Maintenance	4500	3470	5000		5000	
Janitorial Maintenance	3000	2853	3000		3000	
Hall Alarm	1500	1480	0		0	
Electricity	10000	11059	6000		7500	
CBC Rates	12500	11183	13000		13000	
Data Protection Costs	0	0	0		750	
Water	1100	976	1100		1100	
Hall Direct Purchases	500	121	500		500	
Hall Hire Refunds	0	1553	0		0	
Hall Hire Refunds Damage Deposit	0	4330	0		0	
Garden Sacks (Purchase)	0	133	0		0	
Project - Playground Repairs	2000	0	1250		1250	
Project Floors	0	1780	0			
Project Fluorescent Light cove	0	0	1472		0	
Project Leyfield	0	0	1400			
Project Kitchen Equipment	0	0	500		0	
Street Light Repairs & Maintenance	5000	2428	5000		5000	
Neighbourhood Plan	10000	712	1000		1000	
Neighbourhood Plan Grant spend	0	1557	0		0	
Project defibrillator	2500	0	0			
<b>Total payments</b>	<b>134736</b>	<b>143418</b>	<b>155652</b>		<b>136056</b>	
<b>Total Receipts</b>	<b>113607</b>	<b>172339</b>	<b>112675</b>		<b>123317</b>	
<b>Net Receipts over payments</b>	<b>-21129</b>	<b>28921</b>	<b>-42977</b>		<b>-12739</b>	
Less Transfer to Earmarked Reserves	0	3620	25301			

Earmarked Reserves	
Contingency	£30,000
Playground Equipment	£5,000
Hall & Car Park	£20,000
CCTV upgrade	£1,000
Planning	£0
Leyfield Project	£1,600
S106 property Maintenance	£3,620
Election Fees	£750
Crockery & Dishwashers	£650
	<b>£62,620</b>
less to be spent year ending Marsh 2018	
Leyfield Project	-£1,600
S106 property Maintenance	-£3,620
Crockery & Dishwashers	-£650
	<b>£56,750</b>

Staffing	
Clerk	£13,048
Asst Clerk	£7,043
Bookings Clerk	£11,270
Caretaker 1	£6,802
Caretaker 2	£6,802
Keyholder	£5,442
Cleaner 1	£3,378
Cleaner 2	£2,615
Annual increment say 1.5%	£846
Overtime	£1,500
	<b>£58,746</b>

Balance Reserve Bank Account	£106,875
less estimated deficit Year end March 2017	£25,000
less Earmarked Reserves	£56,750
Cash Flow	£25,125

Precept for year ending 31 March 2019	
<b>Receipts</b>	<b>£72,985</b>
<b>Less Payments</b>	<b>-£136,056</b>
<b>Net</b>	<b>-£63,071</b>
<b>Proposed use of Reserves</b>	<b>£12,739</b>
<b>Precept</b>	<b>£50,332</b>
<b>Previous year Precept</b>	<b>£45,757</b>
<b>Percentage Increase</b>	<b>10%</b>
<b>Band D property Equivalent</b>	<b>£53.68</b>

Budget approved by Marks Tey Parish Council  
8 January 2018 minute ref 2018/006