

**Budget for year ending 31 March 2018**

	Year end 31 MARCH 2016		Year end 31 March 2017	Year end 31 March 2018
	Budget	Actuals	Budget	
Administration				
Main Hall	33,500	35,023.28	34,000	29,000
Recreation Hall Hire	24,500	22,801.99	25,000	25,000
Small Hall Hire	8,000	10,118.21	8,000	8,000
Council Room Hire	2,000	1,224.50	1,500	1,750
Sub Total	<b>68,000</b>	<b>69,167.98</b>	<b>69,500</b>	<b>63,750</b>
Playing Field Hire (VAT exempt)	1,500	687.80	1,000	1,000
Precept	41,597	41,597.00	41,597	45,757
Localising Support Grants	2,310	2,310.00	2,010	1,668
CBC & General Grants	500	500.00	500	500
Insurance refund / Claim	-	9,403.58	-	-
Bank Interest	-	-	-	-
Other Income	-	516.73	-	-
VAT Refunds	-	5,009.21	-	-
<b>Total Income</b>	<b>113,907</b>	<b>129,192.30</b>	<b>113,607</b>	<b>112,675</b>
Salaries / Staff Costs	42,500	36,402.24	44,200	51,420
Employers NI	3,000	5,918.26	2,000	4,000
Staff Pension	-	-	1,000	500
Payroll Fees	420	305.00	900	750
Petty Cash	-	100.00	-	-
Staff Travel	-	-	-	250
Training	1,000	1,351.00	2,000	2,000
Insurance	2,500	2,582.09	2,750	4,000
Audit Fees	800	2,675.00	900	800
PWLB	4,137	4,136.32	1,991	-
Office Stationery	2,100	2,040.68	2,000	2,000
Postage	-	-	-	750
Office Equipment	500	585.00	1,000	1,000
Phone (Incl Mob) & ADSL Line	1,500	1,259.52	1,650	2,000
Membership / Subscriptions	750	898.67	1,000	1,000
Computer Software Support	-	-	295	300
Computer Maintenance	-	-	-	500
Election Fees	-	-	2,000	-
Contingency Fund	4,400	3,633.54	4,500	4,500
Newsletter	1,000	845.00	1,500	1,500
Chairman's Allowance	200	71.02	200	200
Councillors Expenses - Travel	-	-	250	250
Bank Charges	-	25.00	-	-
Litter Pick Costs	-	-	-	-
Hall Maintenance	9,900	10,006.91	10,000	-
General Maintenance	-	-	-	5,500
Licences	-	-	-	1,510
Keyholder costs	-	-	-	6,450
Planned 1) Improvements Priority 1 /2	-	-	-	10,000
Planned 2) Decorating	-	-	-	15,000
Planned 3) Fluorescent light covers	-	-	-	1,472
Grounds Maintenance	5,450	3,843.23	4,500	5,000
Janitorial Maintenance	4,000	2,621.39	3,000	3,000
Community Recognition	-	-	-	250
Electricity	9,000	3,780.00	10,000	6,000
CBC Rates	11,500	11,092.50	12,500	13,000
Water	1,000	701.04	1,100	1,100
Hall Direct Purchases	500	380.82	500	500
Hall Hire Refunds	-	903.62	-	-
Projects	-	-	-	-
Hall Alarm	-	-	1,500	-
Project - Repaint	2,500	87.47	2,000	-
Project - Playground Repairs	2,500	691.00	2,000	1,250
Project - Defibrillator	-	-	2,500	-
Project Floors	6,400	4,646.00	-	-
Project Acoustics	2,400	2,318.91	-	-
Project Leyfield	-	-	-	1,400
Project - Kitchen Equipment	-	-	-	500
Street lighting	4,900	4,089.16	5,000	5,000
Neighbourhood Plan	-	-	10,000	1,000
Vat paid	-	7,772.92	-	-
Drawn against Reserves	-	3,140.15	-	-
<b>Total Budget Income</b>	<b>113,907</b>	<b>129,192.30</b>	<b>113,607</b>	<b>112,675</b>
<b>Expenditure</b>	<b>124,857</b>	<b>118,903.46</b>	<b>134,736</b>	<b>155,652</b>
<b>Excess of Income over Expenditure</b>	<b>-</b>	<b>10,950</b>	<b>10,288.84</b>	<b>-</b>
				<b>42,977</b>

Gross income inc vat 76500

EMR (Earmarked Reserves)	
Contingency	£30,000
Playground Equip	£5,000
Hall & Car park	£20,000
Election Fees	£750
CCTV	£1,000
	£56,750

Balance Reserve Bank account	£106,857
less deficit Year end March 17	£21,129
less EMR	£56,750
Cash flow	£28,978

Staffing	
Clerk & RFO	£10,523
Premises Mgr & Asst	£11,170
Admin / Bookings Clerk	£7,130
Caretaker	£13,604
Cleaner 1	£2,615
Cleaner 2	£3,378
Overtime icon	£3,000
Total	£51,420

Based on agreed salaries wef 1 April 2017

Precept for year ending 31 March 2018	
Income	£66,918
Less Expenditure	£155,652
Net	£-88,734
Proposed use of Reserves	£42,977
Precept	£45,757
Previous year Precept	£41,597
Percentage increase	10%
Band D property equivalent charge	£49,88

Budget Approved by Marks Tey Parish Council  
30 January 2017 Minute ref 2017/EX4